



European Federation of Catholic Universities  
Fédération des universités catholiques Européennes  
Federación de universidades católicas de Europa

## FUCE SCHOLARSHIP MOBILITY PROGRAMME GENERAL CONDITIONS - 2014

The European Federation of Catholic Universities (FUCE) is launching its mobility programme addressed exclusively to students registered at

- Lebanese universities
- Ukrainian universities
- Pontifical universities at the Vatican

which are members of FUCE.

### Conditions

1. Number of scholarships: 30 months per year
2. Duration of the stay: between 4 and 10 months.
3. Amount: monthly stipend of 600€ to cover the cost of living and travel expenses.
4. The student remains enrolled in the sending institution and will be considered as a student in mobility (like an ERASMUS student) by the host university (that means : no fee, access to libraries, ...).
5. The sending institution will have to award full recognition of the studies done by the student at the host institution.
6. Host universities: FUCE universities.
7. Successful candidates will only be able to enjoy once of this scholarship programme.

### Requirements

Applicants must:

1. Be students at Lebanon or Ukraine FUCE universities or at Pontifical Universities of Vatican members of FUCE and be registered at an undergraduate or postgraduate programme.
2. For students at Lebanon or Ukraine FUCE universities, be nationals of Lebanon or Ukraine.
3. In the case of undergraduates, to have successfully passed the first year of their degree.
4. Have a good academic record.
5. Have a good command of the language of instruction of the courses to be followed.
6. Not have already received or be currently receiving any other financial mobility grant.
7. Be able to show that they possess the personal qualities to benefit from their mobility grant and use it to succeed in their chosen career.

### Documents

Applicants must handle in the following documents at their own university:

1. Student application form.
2. Copy (first side –reverse) of the identity card or passport.
3. Certified copy of the different academic records.
4. A certificate giving evidence of their registration in their university of origin.
5. Proof of the good command of the language of instruction of the courses to be followed, at a minimum level of B2 of the Common European Framework of Reference for Languages.

6. A 200 word statement about themselves with details of their educational objectives, their professional goals and aspirations and how they think that this mobility grant will help them to achieve their goals.
7. Letter of reference. This must be from a member of staff from the home university of the applicant who has supervised him/her academically – i.e. a lecturer, tutor or supervisor.
8. FUCE learning agreement. → this agreement has to be completed and approved by both institutions (sending and hosting); **in order that hosting institutions have enough time to examine thoroughly the students' files, an intermediate dead-line is fixed on March,14, 2014 .**
9. Letter of acceptance of the host University.

### **Selection process**

1. The sending university will collect all the documentation from the applicants and will short-list the appropriate candidates.
2. Application will be prioritized by:
  - 2.1. Academic records.
  - 2.2. Good command of the language of instruction of the courses to be followed.
  - 2.3. Word statement about the candidate's motivation to do the mobility.
  - 2.4. Financial resources of the candidate.
3. Short-listed candidates can be invited for an interview to be held at the sending university.
4. Preference will go towards applicants who have not previously studied outside their home country.
5. **Sending universities send the files of the (maximum) 3 pre-selected candidates to the FUCE secretary\* by April 18, 2014 at the latest.**
6. The selection of the beneficiaries of the scholarship is made by the Council of FUCE during its meeting in May.
7. The President of FUCE informs the rectors of sending and hosting institutions of the successful candidates. The sending institutions inform the candidates.
8. FUCE send the funds to the sending institution which has the responsibility to pay the student.
9. After the mobility stay, the sending institution sends to the President of FUCE a report which contains
  - 9.1. Academic records
  - 9.2. The FUCE study report completed by the student (see form in annex).

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